





ESRT CONCIERGE



Moving Consultants

- Relocation planning
- File and supplies auditing
- Physical moving service
- Implementation and supervision of move



IT Services

- Voice/data cabling and hardware
- LAN (includes closet equipment, Wi-Fi, firewall, etc.)
- IT and phone support



Furniture

- Pre-vetted finishes
- Ergonomic desks



MOVE MANAGEMENT SERVICES

WE HANDLE YOUR MOVE FROM START TO FINISH

MOVE PLANNING

Expert managers lay out a detailed move-planning strategy tailored to suit the unique needs of your organization.

- Comprehensive Project Planning
- Elevator Reservations & COI Management
- File, Storage and Supplies Audit
- Clean-Up Campaign Initiation



MOVE IMPLEMENTATION

On-site staff provides an efficient implementation strategy and move process that guarantees minimal disruption.

- Supplies & Storage Allocation
- Contingency & Strategic Plans
- Tagging Process
- Assuring Timely Completion of All Move-Related Events
- Protection Program
- Move Security & Logistical Arrangements
- On-Site Supervision
- Waived Building Freight Charges



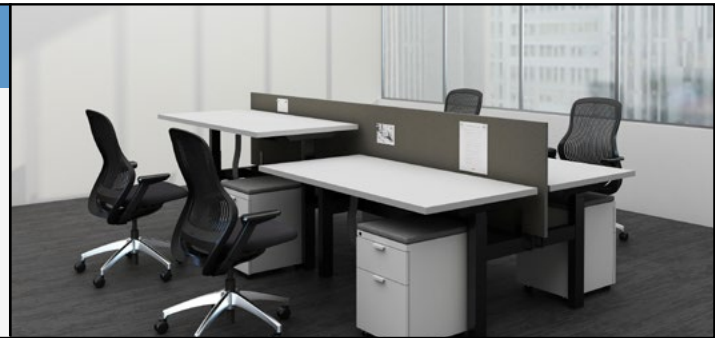
PRE-BUILT FURNITURE OFFERINGS

YOUR TOTAL SOLUTION FOR OFFICE FURNITURE

PACKAGES FEATURE **Knoll** FURNITURE

BENCH PACKAGE INCLUDES:

- Height-Adjustable Desk
- Mobile Pedestal and Task Chair



PRIVATE OFFICE PACKAGE INCLUDES:

- Desk
- Height-Adjustable Return
- Overhead L-Shelf
- 2 Mobile Pedestals
- Task Chair and Guest Chair



CONFERENCE ROOM PACKAGE INCLUDES:

- Table with Power & Data Hatch Box



* Featured pictures represent similar products. Actual products and finishes may vary.



INFORMATION TECHNOLOGY OFFERINGS

WE HANDLE YOUR IT SETUP SO YOU DON'T HAVE TO

CABLING

LAN (LOCAL AREA NETWORK)

AV

VOIP EQUIPMENT

INTERNET ACCESS

HOSTED VOIP MONTHLY SERVICE



INFORMATION TECHNOLOGY BREAKDOWN

FULLY EQUIP YOUR NEW OFFICE FOR ONE SIMPLE PRICE

CABLING

- Dual Cat6 cable to each desk/office, (2) locations in conference room at table and under TV, (2) locations in larger offices.
- Single Cat6 Cable runs for wireless access point locations.
- Modular furniture terminations included.
- IT room buildout with patch panels installed in a 20 space wall mount rack and equipment shelf.
- Cat6 patch cords to connect patch panel to associated network switches.

LAN (LOCAL AREA NETWORK)

- Firewall – for network security, remote access, and to distribute internal IP addresses.
- Switches to connect PCs, phones, WAPs, printers, etc. to the network.
- Wireless Access points for wireless coverage throughout the space.
- UPS – back up battery to support the network equipment in the event of a power disruption.

AV

- New 75" wall mounted display with mount and back box in conference room.
- Wired laptop connection at conference room table.
- Wiring for a client provided PC connection in the credenza under the TV.
- Camera and microphone for video conferencing.

VOIP EQUIPMENT

- Polycom VoIP handsets for each office/desk.
- Polycom audio conferencing unit (starfish phone) for the conference room table.
- Analog adapter for fax service.
- VoIP equipment to segment voice traffic from computer network.

INTERNET ACCESS

- Dedicated, synchronous fiber internet connection.
- 5 IP addresses.
- 500Mb connection.

HOSTED VOIP MONTHLY SERVICE

- Unlimited domestic calling within the continental United States.
- Standard VoIP features.
- Analog fax line (usage not included).
- Auto-attendant.

Install and configuration costs included for all categories.

* Monthly IT Support can be included at an additional cost.